

## How to Supervise a Legal Secretary or Paralegal

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In October 2012, [Above the Law](#) published an excellent article by New York attorney [Joshua Stein](#).

Mr. Stein's article, [From the Career Files: How to Supervise a Secretary or Assistant](#), is an excellent article well worth mentioning with 21 detailed tips and advice for effectively working with any type of assistant. The article is well-rounded, covering everything from communication to personal stuff.

If you work with anyone, or are thinking about doing so, the article is worth taking the time to read. Even if you don't, you may want to file it away for future reference.

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