2011 ABA TECHSHOW
Live Tweet Review – Developing Documents Using Collaboration Tools
From http://twitter.com/#!/OreLawPracMgmt

Document Sharing
- Dropbox won the silver 2011 top 10 award - doc storing, sharing, easy to use.
- Dropbox uploads and syncs, does versioning, 30 day undo, i apps, more storage 4 referrals.
- Dropbox informs you immediately if a document is updated.
- Google Docs supports good array of services: private, public, shared docs; editing; fast; 1 GB limit; view only on smartphone.
- Zoho Docs biggest competitor to Google docs. View only on smartphones. Formatting may be better for word processing than Google.
- Microsoft SkyDrive store docs in the cloud, apps, 25 GB capacity. Sharing feature not as easy as Dropbox. Can save directly to SkyDrive from Word.
- Microsoft Live Mesh competitor to Dropbox. Max storage 5GB. Sync and share, remote control. No versioning, no apps.
- Thinkfree.com free online office suite with doc sharing. Downside: slow.

Acrobat for Collaboration
- Use commenting tools in Acrobat, attach other docs to collaborate.
- Can also leave voice comments in Acrobat PDFs, use stamps: Draft, etc., can also markup with drawing tools.
- Use "send for email review" and enable commenting tools for Adobe Reader users.
- If working in Acrobat, protect doc to prevent editing.

Microsoft Word for Collaboration
- Don't forget Word tools 4 collaboration: track changes, doc compare and combine, templates.
- Lock tracked changes on to see all changes made to doc. Password protect.
- When comparing docs in Word, take time with settings to determine which changes you want to see and at what level.
- Trust but verify with Word tracked changes: accept all changes, then use doc comparison.

PB Works for Intranets, Extranets, Deal Rooms
- PB Works is secure and encrypted. Can set it up as an Intranet or Extranet. Can create separate workspaces for each client.
- Can upload docs, customize security, share, set up deal rooms with PB Works.

PiratePad
- David uses PiratePad when interviewing so interviewee can see exactly what he is writing.
- PiratePad is real time collaboration. No account required. No apps, no versioning, limited formatting. Click on Frog to start.